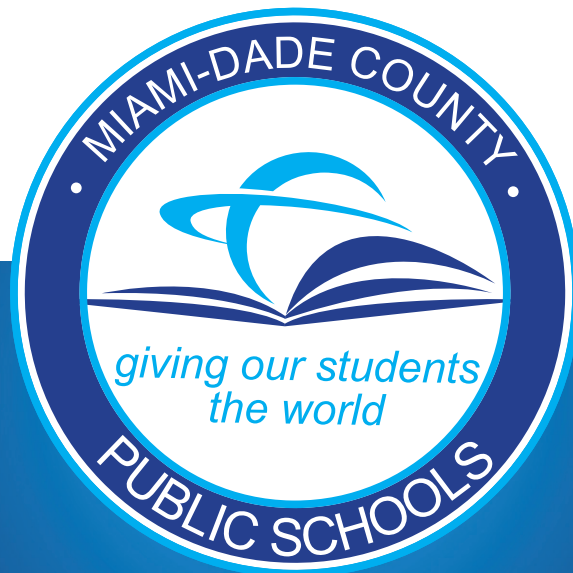
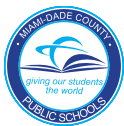


MAGNET SCHOOLS

MAGNET APPLICATION PROCESS **PARENT GUIDE**





Accessing the Magnet Application

1 Log in via the M-DCPS Parent Portal by visiting www.dadeschools.net/parents

To access the Magnet Application, log in to the M-DCPS Parent Portal using your Google or Apple ID. This applies to **ALL** families applying, regardless of whether or not you have a student currently enrolled in M-DCPS.



2 Click on the Magnet Application Banner or Tile

Once you have logged into the M-DCPS Parent Portal, you can click on the button that says **“Apply”** next to the **Magnet Applications Banner** or scroll down and click on the Magnet Application tile.



Magnet Application

Magnet Application for Parents



Magnet Applications

Apply for the 2024-2025 school year from October 1st - January 15th

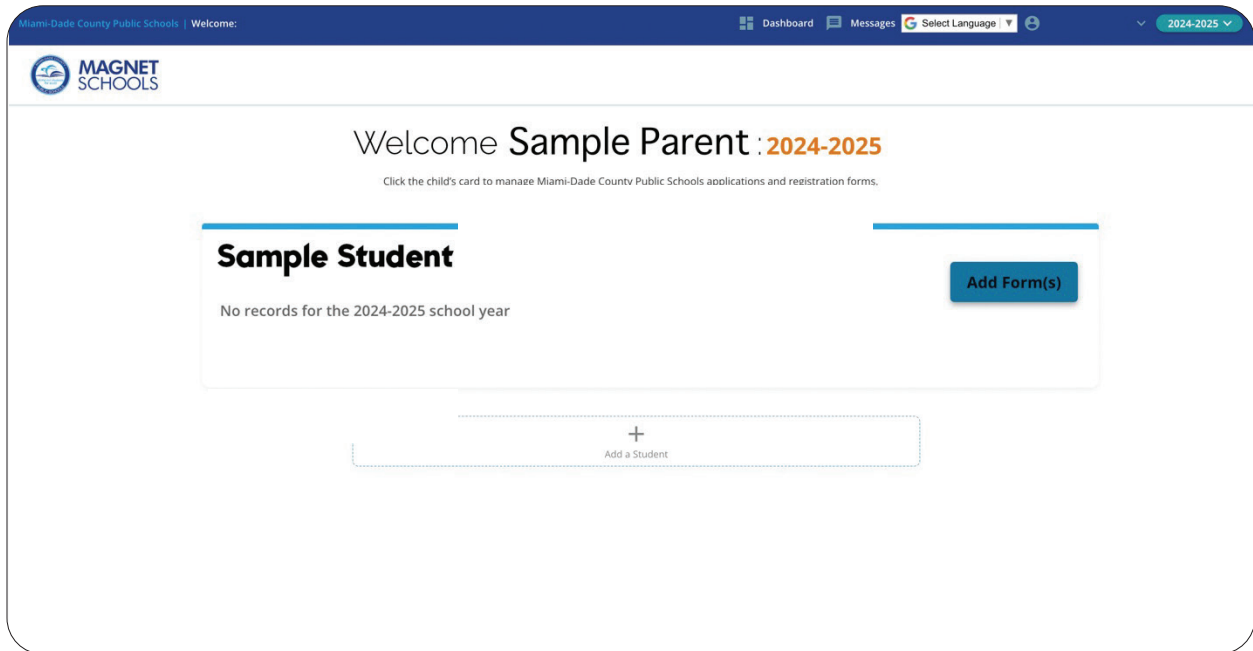
Apply





Parent Dashboard

3 Once you are redirected to the Magnet Application, you will see your Parent Dashboard. If you have a student linked to your M-DCPS Parent Portal account, you will see your student(s) listed here.



If you **DO NOT** have a student linked to your M-DCPS Parent Portal account, you will need to add a student.



Parent Dashboard *(Continued)*

- 4** If your student is a current M-DCPS or Charter School student within Miami-Dade, you can look up your child using their first name, last name, date of birth and student ID number.

Miami-Dade County Public Schools | Welcome: Dashboard Messages Select Language 2024-2025

Student Lookup

Thank you for your interest in Miami-Dade County Public Schools Magnet Schools. On this page, you will find a few instructions to get you started with the application.

Is your student currently enrolled in Miami-Dade County Public Schools or a Charter School and do you have their student ID?

☒ Yes ☐ No

Student ID *

First Name *

Last Name *

Date of Birth

MM * DD * YYYY *

[Continue to Student Information >](#)

- 5** If your child **IS NOT** a current M-DCPS or Charter School student (*for example, attends a public school outside of Miami-Dade county, attends a private school or private VPK, virtual school, or is home schooled*) you will need to fill in the fields to add a student to your account.

Student Information: 2024-2025

Student Information

First Name *

Last Name *

Date of Birth

MM * DD * YYYY *

Applying Grade Level *

Does the student currently live in the United States? *

☐ Yes

☐ No




Add Forms

- 6** Once the student has been added to your account, locate the student on your dashboard. Next to their name, click on “Add Forms”.

Sample Student
No records for the 2024-2025 school year

Add Form(s)



Select Enrollment Type


- 7** From the *Select Enrollment Type* screen, click “Start” at the bottom right of the Magnet Application tile. This will start your Magnet Application

Select Enrollment Type: 2024-2025

Please select the type of application you would like to submit for
School Year 2024-2025

^ Apply to More Schools

Magnet Application
Start





Requirements & Policies

- 8** Once you click on “Start”, you will be prompted to agree to the *Requirements and Policies* and acknowledge that you are the registering parent/legal guardian by checking off “I agree”. Then, click “Continue”.

Requirements & Policies

I acknowledge that I am the registering parent/legal guardian applying on behalf of the student applicant. Applications submitted by a non-registering parent will not be considered.

[Agreement of Understanding](#)

I have read and agree to the Requirements & Policies

☒ I Agree

Continue





Student Information

9 The first section of the Magnet Application is *Student Information*. Information will automatically populate based on the information provided when the student was added to your account; however, additional fields may be required. Check for completeness and click “Save and Continue”.

1. Student Information
2. Family Information
3. School Selection
4. District Employee
5. Siblings
6. Agreement of Understanding
7. Review and Send: Please print t...

Student Information



To begin the application process, please provide information about the student. If the pre-filled information below is incorrect, you **MUST** go to the child's current school to update the information. It is the parent's responsibility to keep information current; failure to do so may result in you not receiving any notifications.

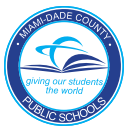
***Please Note: For all 11th and 12th grade inquiries, contact each school directly after April 15 regarding program space availability.**

Please use the student's legal name as indicated on the birth certificate. Do not use nicknames, assumed names, etc.

First Name

Sample

Middle Name



Family Information

10 Next is the *Family Information* section. Some information may automatically populate, but additional fields may be required and should be completed, such as identifying the registering parent's relationship to the student or adding a second guardian.

Magnet Application: 2024-2025

1. Student Information	✓
2. Family Information	✓
3. School Selection	
4. Performance Scheduling	
5. Musical Instrument	
6. District Employee	
7. Siblings	
8. Request for Accommodations	
9. Upload Documents	
10. Agreement of Understanding	

Family Information

2/11

Parent/Guardian 1 Information

First Name *
Parent First Name

Last Name *
Parent Last Name

Relationship to Student *
Mother X ▾

(Area Code) Home Phone *
(123) 456-7890

(Area Code) Mobile Phone
() - -

(Area Code) Work Phone
() - -

Within the *Family Information* section, you will be asked about your *Active Military, Full-Time Reserves or Veteran status*. If the answer to either of these questions is YES, you will be prompted to upload the required documentation. If you answer YES, you cannot proceed with the application unless these documents are uploaded. Once completed, click "Save and Continue" in the bottom right-hand corner.

Is the parent/legal guardian serving in the active military or full-time Reserves? (Required: Must upload Active Duty Orders) *

☒ Yes

☐ No

Upload Military Documentation

* Choose File

Accept .avi, .csv, .doc, .docx, .fav, .gif, .html, .jpeg, .jpg, .mp3, .mpg, .pdf, .png, .rtf, .txt, .wma, .xls, .xlsx, .zip

Documents must be uploaded by 1/15/2023 at 11:59 EST.



School Selection

11

Next is the *School Selection* section. Here is where you can select the programs you will apply to.

Magnet Application: 2024-2025

1. Student Information	✓
2. Family Information	✓
3. School Selection	
4. District Employee	
5. Siblings	
6. Upload Documents	
7. Agreement of Understanding	
8. Review and Send: Please print t...	

School Selection



You can select up to 5 programs.

When searching for programs, you can use the filter options to display the program categories: International Programs, Liberal Arts, S.T.E.M., Virtual Learning, and Visual & Performing Arts.

Home School
CORAL GABLES SENIOR HIGH

Search by School or Program Name

Filter & Sort

Map View

This is your neighborhood school

CORAL GABLES SENIOR HIGH

Address: 450 Bird Rd, Coral Gables

Distance: 2.52 mi [See Map](#)

Grades: 9 to 12

You will be shown your neighborhood school as a reference. Only the programs for which the student is eligible based on the *Applying Grade* will populate. Remember that students can only select **ONE** program per school but can choose and are encouraged to apply to up to five different schools.



School Selection *(Continued)*

12 In the *School Selection* section, the list of programs will indicate if the program has Enhanced Criteria or if they require auditions or language proficiency testing, as shown here.

YOUNG WOMEN'S PREPARATORY 6-12 ACADEMY

Address: 1150 Southwest 1st Street, Miami

Distance: 3.32 mi [See Map](#)

Grades: 6 to 12

Select Program(s) to Apply:

Magnet - Liberal Arts

☐ YOUNG WOMEN'S PREPARATORY 6-12 ACADEMY - Leadership (9-12)

Enhanced Criteria: Algebra 1 (9), Geometry (10), Physical Science (9), Biology (10)

1 Program(s) Selected ✓

SOUTH MIAMI SENIOR HIGH

Address: 6856 SW 53rd St, Miami

Distance: 4.24 mi [See Map](#)

Grades: 9 to 12

Select Program(s) to Apply:

Magnet - Visual & Performing Arts

☒ SOUTH MIAMI SENIOR HIGH - Visual & Performing Arts - Band (Auditions Required)

☐ SOUTH MIAMI SENIOR HIGH - Visual & Performing Arts - Fine Arts (Auditions Required)

☐ SOUTH MIAMI SENIOR HIGH - Visual & Performing Arts - Graphic Design & Illustration (Auditions Required)



Performance Scheduling

13 If a program requires an audition, you will be prompted to schedule your audition. If applying to a program requiring an audition, you will not be able to proceed with your application unless you “Book a Session”

Magnet Application: 2024-2025

1. Student Information	✓
2. Family Information	✓
3. School Selection	✓
4. Performance Scheduling	🔔
5. Musical Instrument	
6. District Employee	
7. Siblings	
8. Request for Accommodations	
9. Upload Documents	
10. Agreement of Understanding	

Performance Scheduling

4/11

Scheduling

The program you selected requires an audition. **Contact the school or visit the school's website for audition details and requirements.**

Click on the program below to schedule a date and time slot for your audition. All auditions must be scheduled by January 15.

Scheduling Session

Arts Audition-Based - South Miami Senior High - Visual & Performing Arts - Band

Book Session

Scheduling Notes

Select a session below. Length: 60 min.



Thu, Feb 22nd, 2024



Location & Details

Time

As a Visual & Performing Arts school applicant, you must complete a talent audition to be considered for acceptance. Please review the following important audition details and instructions.

PREPARE FOR YOUR AUDITION -
Visit the following link to view audition information for your selected program:
https://www.southmiamiseniorhigh.org/apps/pages/index.jsp?uREC_ID=267470&type=d&termREC_ID=&pREC_ID=908917

AUDITION DAY -

- South Miami Senior High is located at 6856 SW 53rd Street, 33155 – the front of the school and main entrance face 53rd Street.
- Check-in will take place just inside the main entrance.

03:30 PM

International Studies Scheduling

14 You will be prompted with the *International Studies Scheduling* section **ONLY** if you apply to an International Studies program requiring a language proficiency exam. You will be asked whether or not the student is currently enrolled in an International Studies program for the same language for which they are applying.

Magnet Application: 2024-2025

1. Student Information	✓
2. Family Information	✓
3. School Selection	✓
4. Performance Scheduling	✓
5. Musical Instrument	✓
6. International Studies Scheduling	
7. District Employee	✓

International Studies Scheduling

6/12

Is the student currently enrolled in an International Studies (IS) program for the SAME language to which they are applying to? *

☐ Yes

☐ No

For example, the student is presently enrolled in the International Studies (IS) Spanish program and is applying for the International Studies (IS) Spanish program at a different school location.



International Studies Scheduling *(Continued)*

15

If a program requires a language proficiency test, you will be prompted to schedule your test. You will not be able to proceed with your application unless you “Book a Session”.

Magnet Application: 2024-2025

1. Student Information ✓

2. Family Information ✓

3. School Selection ✓

4. Performance Scheduling ✓

5. Musical Instrument ✓

6. International Studies Schedul... ✓

7. District Employee

8. Siblings

9. Request for Accommodations

10. Upload Documents

11. Agreement of Understanding

International Studies Scheduling

6/12

Is the student currently enrolled in an International Studies (IS) program for the SAME language to which they are applying to? *

☐ Yes

☒ No

For example, the student is presently enrolled in the International Studies (IS) Spanish program and is applying for the International Studies (IS) Spanish program at a different school location.

Scheduling

The program you selected requires a language proficiency test. **Contact the school or visit the school's website for test details and requirements.**

Click on a program below to schedule a date and time slot for your test. All tests must be scheduled by January 15.

Scheduling Session

Proficiency Testing - International Studies

Preparatory Academy (ISPA) - International Studies - French

Book Session

Select a session below. Length: 150 min.

<

Tue, Jan 16th, 2024

>

Location & Details

Time

Thank you for scheduling your Language Proficiency Exam at ISPA. Please adhere to the following instructions:

- Only the student will be allowed in the building.
- Parents, please drop off the student at the main door 15 to 30 minutes prior to the testing start time.
- Students must present their school id or photo id at the entrance.
- No backpacks will be permitted, every material needed to take the test will be provided by ISPA.
- Students must turn off their phones during testing.
- The test will last approximately one hour and thirty minutes to two hours.
- Students will call their parents when they are ready to be picked up.
- Parents and guardians may pick up the students in front of the building.

03:00 PM

November 3rd, 2023



District Employee

16 The *District Employee* section allows a Parent/Legal Guardian to identify **WHETHER OR NOT** they are a school district employee. Employment will be verified by District personnel.

Magnet Application: 2024-2025

1. Student Information	✓
2. Family Information	✓
3. School Selection	✓
4. Performance Scheduling	✓
5. Musical Instrument	✓
6. District Employee	🔒
7. Siblings	
8. Request for Accommodations	
9. Upload Documents	
10. Agreement of Understanding	

District Employee



Is the parent or guardian a school district employee? *

- ☐ Yes
- ☐ No



Siblings

17

The next section is *Siblings*. Admission priority is given to applicants with siblings attending **AND** who will attend the same Magnet School for the school year for which you are applying. If the applicant is a twin or multiple, you will have the opportunity to link their applications to share the same admission results, should they meet eligibility.

1. Student Information	✓
2. Family Information	✓
3. School Selection	✓
4. Performance Scheduling	✓
5. Musical Instrument	✓
6. District Employee	✓
7. Siblings	🕒
8. Request for Accommodations	
9. Upload Documents	
10. Agreement of Understanding	
11. Review and Send: Please print ...	

Siblings Currently Attending

Admission priority is given to applicants with siblings currently attending and who will attend the same Magnet school for the school year for which you are applying (a minimum of one concurrent year). Acceptance is based on the availability of open seats in the grade level for which the student is applying. This priority is not applicable to audition-based Magnet programs. To be considered for **Sibling Status for Siblings Currently Attending**, the following must be met:

- Provide the correct Miami-Dade County Public Schools student identification number for the applicant and the applicant's sibling(s).
- Meet all entrance requirements.
- The sibling must reside in the same household as the student applying, or joint custody documentation must be provided.

If you answer "Yes" to the question below, please enter the relevant sibling information.

Is the applicant applying for a school where a sibling currently attends and who will attend the same Magnet school/program for the school year for which the applicant is applying?

Yes

No

Is the applicant a twin, triplet, etc.? *

☐ Yes

☐ No



Siblings *(Continued)*

18 If the student for who you are applying has a sibling attending the Magnet School to which you are applying and will continue to attend the same Magnet School you can respond "YES" to this question and complete the relevant information.



If you answer "Yes" to the question below, please enter the relevant sibling information.

Is the applicant applying for a school where a sibling currently attends and who will attend the same Magnet school/program for the school year for which the applicant is applying?

Yes

No

Sibling 1:

First Name *

Last Name *

Birth Date *



Grade *



School *



M-DCPS ID *



Add Another Sibling



Siblings *(Continued)*

19 If the applicant is a twin or multiple, you will have the opportunity to link their applications to share the same random selection results, should they meet entrance requirements. This does not apply to Visual and Performing Arts programs. Please note that an application needs to be submitted for each twin/multiple.

Is the applicant a twin, triplet, etc.? *

☒ Yes

☐ No

Multiple Births Applying

If multiple birth children (twins, triplets, quadruplets, etc.) are applying and all meet entrance requirements, they can share or link the same random selection results in the Magnet application process. Linking children within multiple birth units does not apply to Visual & Performing Arts audition-based programs.

PLEASE NOTE: AN APPLICATION MUST BE SUBMITTED FOR EACH CHILD.

Would you like to link applying twins/triplets? *

☒ Yes - Link my multiple birth children (twins, triplets, quadruplets, etc.) so that they share the same results within the same school/program's random selection results.

☐ No - I do not want my multiple birth children to share the same results within the same school/program's random selection results. Each student will run in the random selection process independently.

Multiple 1:

M-DCPS ID

First Name *

Last Name *



Request for Accommodations

20 M-DCPS Magnet Schools will make accommodations for students with disabilities or special needs for Visual & Performing Arts auditions and language proficiency testing. You will only see this section of the application if applying to a Visual & Performing Arts program requiring an audition or an International program requiring a language proficiency test.

Magnet Application: 2024-2025

1. Student Information	✓
2. Family Information	✓
3. School Selection	✓
4. Performance Scheduling	✓
5. Musical Instrument	✓
6. District Employee	✓
7. Siblings	✓
8. Request for Accommodations	🕒
9. Upload Documents	
10. Agreement of Understanding	
11. Review and Send: Please print t...	

Request for Accommodations

8/11

Request for accommodations for students with disabilities (applicable for testing or auditions ONLY) *

- ☐ YES, I would like for a school representative to contact me regarding accommodations needed for the test and/or audition to meet my child's 504 Plan or Individual Educational Plan (IEP).
- ☐ NO



Upload Documents

21 This section will allow families to upload any required documentation. Students not currently enrolled in an M-DCPS school or Miami-Dade Charter School must upload their student transcripts. Families must also upload transcripts or proof of attendance documents if a program has enhanced criteria and course prerequisites.

Magnet Application: 2024-2025

1. Student Information	✓
2. Family Information	✓
3. School Selection	✓
4. Performance Scheduling	✓
5. Musical Instrument	✓
6. District Employee	✓
7. Siblings	✓
8. Request for Accommodations	✓
9. Upload Documents	🔥
10. Agreement of Understanding	
11. Review and Send: Please print t...	

Upload Documents

9/11

Did your student receive final grades from M-DCPS last school year? *

☐ Yes

☐ No

You are applying to a program with enhanced criteria. Where is your child taking this pre-requisite course requirement(s)? *

☐ M-DCPS - During the school day

☐ FLVS

☐ Other, Please Specify:



Agreement of Understanding

22

The *Agreement of Understanding* is the second-to-last section of the application. Parents/Legal Guardians should read through the agreement and sign electronically.

1. Student Information	✓
2. Family Information	✓
3. School Selection	✓
4. Performance Scheduling	✓
5. Musical Instrument	✓
6. District Employee	✓
7. Siblings	✓
8. Request for Accommodations	✓
9. Upload Documents	✓
10. Agreement of Understanding	🔒
11. Review and Send: Please print t...	

- Frances S. Tucker K-8 School
 - STArts Dance/Kinetic Movement (Science, Technology, and Arts Exploration & Innovation)
- Hubert O. Sibley K-8 Academy
 - STArts Visual/Graphic Arts (Science, Technology, and Arts Exploration & Innovation)
- Bowman Ashe/Doolin K-8 Academy
 - STArts2 Digital Music Production (Science, Technology, and Arts Exploration & Innovation)
- Citrus Grove K-8 School
 - STArts2 Digital Music Production (Science, Technology, and Arts Exploration & Innovation)
- Thomas Jefferson Biscayne Gardens K-8 Academy
 - STArts2 Digital Music Production (Science, Technology, and Arts Exploration & Innovation)

High Schools

- Barbara Goleman Senior High
 - STEM: AP Capstone
 - Cybersecurity
 - DigitalMarketing
 - Financial Technologies
 - Forensic Science
 - Information Systems Technology
 - Law Enforcement/Intelligence Studies
- Miami Southridge Senior High
 - Business Innovation & Management
 - Gaming Design & Animation
 - Coding and Mobile App Development

Parent/Guardian Signature *

Sample Parent

Date: 10/24/2023

Sample Parent

☒ *I agree to use my above name/initials as an electronic signature



Review and Send

23

The last section of the application is *Review and Send*. Review your application; if everything is accurate, click “Submit Application.”

9. Upload Documents	✓
10. Agreement of Understanding	✓
11. Review and Send: Please pri...	⚠

- Cybersecurity
- DigitalMarketing
- Financial Technologies
- Forensic Science
- Information Systems Technology
- Law Enforcement/Intelligence Studies
- Miami Southridge Senior High
 - Business Innovation & Management
 - Gaming Design & Animation
 - Coding and Mobile App Development

Parent/Guardian Signature

Sample Parent

Exit

Submit Application



Important Notes

24

- Applications are **DUE by January 15th at 11:59 p.m.**
- Log in and edit the application as needed anytime **before January 15th**
- Select **only one** program per school
- Apply to **5** schools
- Auditions and Proficiency Tests will occur between **January 15th and March 1st**