



1 Research Schools

- Contact individual schools
- Attend school open house events
- Explore school materials, brochures, websites, etc.



2 Apply Online

- Create account.
- Fill out online application.

For Current M-DCPS Students

- Verify student information
- Verify parent/legal guardian information

For Non-M-DCPS Students

- Enter student information

- Upload school transcripts (non-M-DCPS students) or virtual school documents.

Online/Mail Application Instructions

- Select up to 5 schools (Only one program per school).
- Active military parents/legal guardians must provide active duty documents for military status consideration.
- If twins are applying to the same school, the twin's information has to be entered.

or



Apply by Mail

- Fill out paper application.
- Mail or deliver to before January 15th:
Miami-Dade County Public Schools
School Choice & Parental Options - Applications
1450 NE 2nd Avenue, Suite 352
Miami, FL 33132
- An account will be established and information will be emailed to the provided parent/legal guardian email address.
- Provide school transcripts (non-M-DCPS students) or virtual school documents to the school to which you are applying.

- If applying to a school where an older sibling is currently attending, the older sibling's information has to be entered (Not applicable for Visual & Performing Arts programs).
- Review application, agree to Terms and Conditions, sign and submit before January 15th.



3 Scheduling

- Parents/legal guardians must set up an appointment for Visual & Performing Arts auditions or International Language testing, if applicable.

- Attend the scheduled audition or testing appointment; failure to attend the scheduled audition or testing appointment will result in ineligibility for the selected program.



4 Lottery Process

- Through a third-party computer system, the blind lottery process is run to be fair and secure.

- The lottery generates lists of randomly selected students based on the programs' specific eligibility criteria, sibling pairings and other school and district specific selection criteria. It generates waiting lists for each program.



5 Notification Period

- Parents/legal guardians will receive an email with program lottery or audition results on or by March 15th. The placement results will be as follows:

IF ACCEPTED: Log back into the Magnet application system to accept your chosen school. You must contact the school directly to complete the registration/enrollment process. Please note that once a school/program is selected, the other schools to which the student was accepted will be declined. Students will remain on the random selection list for the schools to which they are currently wait listed. Parents must accept by the deadline date within 2 weeks of March 15th or the seat will be forfeited and go to the next student on the waiting list.

IF WAIT-LISTED: Students will be selected from the random selection wait-list as seats become available. You may change acceptance to a preferred program only if your child's status changes from Wait-Listed to Accepted. The wait-lists for schools may change through the beginning of the following school year.

IF NOT ACCEPTED: The student did not meet entrance requirements. Any inquiries must be made to the individual school(s) directly.

NO SHOW (NOT ACCEPTED): NOTE: Applies ONLY to Visual & Performing Arts students who did not schedule or attend an audition. Parents were responsible to contact school(s) for auditions.



6 Declaration of Program

- Parents/legal guardians must declare their program acceptance by the specified deadline date.
- Parents/legal guardians can accept online or visit the individual school.
- Parents/legal guardians may change acceptance to a another program only if their child's status changes from "Wait-Listed" to "Accepted".



7 Register

- Register with the selected school.
- Parents/legal guardians must contact the school for any additional requirements and/or deadline dates.